

Spouse/Partner Information:

Spouse/Partner Name: _____ Date of Birth: _____

Cell Phone: _____ Home Phone: _____

Employer Name: _____ Phone: _____

In the event of an emergency may we contact your spouse/partner? Yes No

Emergency Contact **if other than** spouse/partner:

Name: _____ Phone Number: _____ Relationship: _____

Members of Immediate Household:

Name	Relationship	Age

Family History:

Is there a family history of mental health/behavioral related disorders? Yes No

If yes, please specify family members (parent, sibling etc.) and disorder (depression, substance abuse, etc.)

Insurance

If you are using insurance and are not the primary policyholder, please leave the primary cardholder information below to ensure your benefits can be obtained. (If self, please skip this section)

Name: _____ Date of Birth: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____

We will obtain a copy of your insurance card for our records to determine eligibility and benefits.

Do you have a secondary Insurance? Yes No

Please note: We do not submit to secondary insurance currently. We will give you a superbill so that you are able to submit to your secondary insurance.

Presenting Problem: Please give a brief description of why you are attending today?

On a scale of 1 to 10 what is your level of distress today: (1 very little / 10 – very distressed) _____

Are you currently experiencing any suicidal thoughts? Yes No

Have you experienced any suicidal ideations in the past? Yes No

If yes, did you have a plan? Yes No

Have you received mental health treatment or therapy in the past? Yes No

If yes, what was the reason for seeking therapy at that time? _____

Medical/Health Screen: Coordination of Care

Are you currently receiving medical treatment for any conditions Yes No

If yes, please specify: _____

Would you like Turning Point to Coordinate Care with your Primary Care Physician?

Please **check** one of the below:

No – I decline to have any information released to my PCP at this time.

No – I do not currently have a Primary Care Physician.

Yes- I authorize, Turning Point Inc. to release or exchange the following information from my behavioral health record in order to coordinate care.

Yes-Diagnosis & Therapist Summary

Other: _____

Name of PCP: _____

Address: _____

Phone: _____ Fax: _____

Note: You have the right to revoke the Coordination of Care authorization at any time in writing, except to the extent that action has already been taken based on the authorization chosen.

Are you currently taking any prescription medications Yes No (If yes, please specify)

<u>Medication</u>	<u>Dose</u>	<u>Frequency</u>	<u>Prescribing Physician</u>

Abuse History:

Do you have a history of physical, sexual, emotional abuse, domestic violence, or neglect? Yes No
Other: _____

Addictions History: (if none please skip)

Are you currently, or have you ever abused any of the substances listed below? Yes No
Does client have family history of addictions or substance abuse? Yes No
Are there other forms of addiction present (internet, pornography, gambling, sexual)? Yes No
List Here: _____

Substance Use History (if applicable):

Substance	Currently Using	Date of first use	Frequency of use	Amount used	Date of last use	Family History
Alcohol						
Nicotine						
Opiates						
Amphetamines						
Marijuana						
Other:						

Criminal History:

Have you ever been incarcerated? Yes No (If yes, specify below)

Jail/Prison (Location)	Conviction	Duration of Incarceration (Dates)	Probation(Duration)

Please check any of the following below that apply to you today:

- Stress Anxiety Depression Substance Abuse Physical Pain
 Financial Worries Physical Abuse Emotional Abuse Grief
 Marriage/Partner Anger Hopelessness Trauma Family
 Other: Please explain: _____

CHILD/Adolescent Information (if applicable)

Custodial Information (if client is a minor):

Please list below names of those with legal parental rights to this minor:

Are parents of child divorced? Yes No If yes, is custody shared? Yes No

Have all custody arrangements been resolved/finalized? Yes No

Note: copy Legal Guardianship paperwork or copy of final divorce decree may be requested

Biological Father: _____ Legal Guardian: Yes No

Address if different from above: _____

Phone if different from above: _____

Biological Mother: _____ Legal Guardian: Yes No

Address if different from above: _____

Phone if different from above: _____

Other Legal Guardian(s): _____ Phone: _____

Address if different from above: _____

Phone if different from above: _____ Relation to client: _____

Is there anything you would like to share with us regarding your child? (Please use space below).

HIPAA / Informed Consent for Treatment

* I understand that I am consenting only to mental health treatment that my counselor is qualified to provide within the scope of the professional (or his/her supervisor's) license, certification, and training he/she has obtained. I understand that if I am seeing an unlicensed master's level therapist who is obtaining clinical hours for licensure that my case may be discussed with their licensed clinical supervisor.

* I understand my treatment will be kept confidential and is protected by Federal Law and regulations (see 42 U.S.C. 290dd-3 and 42 U.S.C. 290ee-3 for Federal Laws and 42 CRF part 2 for Federal regulations).

* Release of information will only occur by my signed and witnessed consent. In compliance with the Laws of the State of Indiana, the exceptions to this rule would include suspected child abuse/neglect, disabled or elder abuse/neglect, danger to self or others, a court order, and in the treatment of minors to biological parents or legal guardians (except those minors seeking treatment for substance abuse.)

* I agree that I am fully responsible for payment at the time of service unless prior arrangements have been made. I agree to adhere to the fees, scheduling, and cancellation policies of Turning Point Inc. I understand the following fees:

- a) No show - **\$50 fee**
- b) Less than 24 hours cancellation notice - **\$50 fee**
- c) Court Testimony (including travel, preparation, waiting) - **\$100 per hour**
- d) Phone/In Person Consultation – sliding fee scale per household income
- 3) Records Request – **No Charge**

* I understand that Turning Point Counseling will be using a HIPAA compliant program for any video sessions. Confidentiality will be as secure as the HIPAA program and Turning Point Counseling can enforce. I agree to accept possible risk.

* I understand my clinical information/treatment plan/diagnosis may be shared with my insurance company should said company request further information needed for payment of services.

* If you have authorized such, a confidential voicemail/text message may be left 24 hours a day, 7 days a week. Our therapists will try to return all messages within 24-48 hours. If there is an emergency, please call 911 or go to the closest emergency room.

* If the client is a minor, I certify I have the legal right to authorize treatment for the minor.

* Electronic Communication – cell phones, email, etc may be used within the scope of treatment by mutual choice between you and your therapist. While Turning Point takes every precaution for security and privacy, if you choose to use electronic devices you waive your right to confidentiality within them

* I affirm that Turning Point Inc. has offered me a copy of the privacy practices (signed in your intake packet) and that I am aware of my HIPAA rights. I also acknowledge that a copy of the privacy practices will be placed in my file should I request a copy at a later time.

Turning Point Inc. accepts the following forms of payment:

Cash * Check * Visa/Mastercard/Discover/American Express * Website Payment * Phone Payment

Note: Acknowledgement by signature located on final page

Acknowledgement and Consent

My signature below indicates that I have read, understood, and consented to the above items and the provisions set forth by HIPAA regulations:

Online Sessions Authorization:

By marking the checkbox below I understand that should any sessions be conducted online Turning Point Inc. will use a HIPAA compliant program for those video sessions. Confidentiality will be as secure as the HIPAA program and Turning Point Counseling can enforce. I understand Turning Point Inc. and my counselor have both been certified with the State of Indiana to provide telehealth services.

Yes – I authorize any online sessions as needed or requested by either myself or my counselor.

Client(s) Signature:

Date: _____

Date: _____

Custodial Parent/Guardian (if client is a minor):

Date: _____

Counselor Signature: _____ **Date:** _____